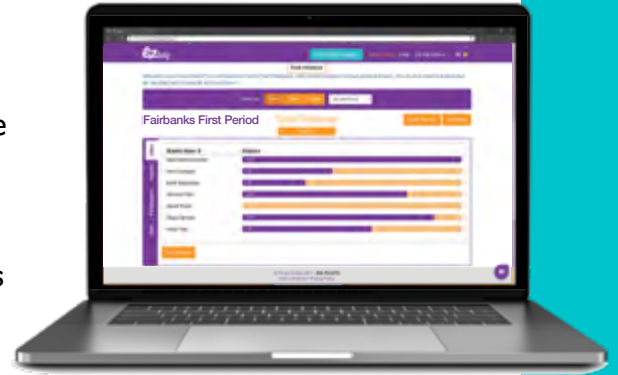# Getting Started with the EZ Tally® Database!

EZ Tally® Database + EZ Scan

EZ Tally makes it super EZ to keep track of miles. It's where completed laps/cards are entered, awards are tracked, and certificates and reports are printed. All this, in an EZ-to-use format.

On this Instructional sheet, you'll have the resources to get up and running in no time. Below, we walk you through how to get started and explain each step for you with either webcasts or step-by-step directions. The *flip side of this sheet* shows a sample Class Sheet and explains the many functions available. The Class Sheet is the center of the database. Check out each function and you'll be a pro in no time.

It's time to get started!

First, download the EZ Scan 2 App. Click here to see which devices work with EZ Scan. To login, use the email address and password you signed up with.

Adding your own information – it's *EZ!*

(NOTE: Information entered and data collected during your trial may be moved forward with a purchase.)

Start with:

- Create a Program: Click Here

- Create a Class? Click Here

- Add a full class of Students? Click Here

- Print QR Cards: Click Here

- Add a Teacher or User? Click Here

- Create Your Course(s): Click Here

- Start a Session and Scan QR cards: Click Here

Do & see more with the purple tabs on the left side of the Class Sheet.

- Keeping Track of Awards: Click Here
  - Create Awards and Award Levels: Click Here
- View the Participation & Stats Reports: Click Here
- View the Data in Various Formats: Click Here

Questions?

Chat:
ezmileageclub.com

Email:
help@fitnessfinders.net

Call:
800-789-9255

Fitness Finders

Using the EZtally® Database

Welcome to your Class Sheet! This is the center of the EZ Tally® database. View student progress by class, grade and team. You can also check individual laps per day, keep track of awards.

Click here when it's time to renew

View Notices or Login

Select the page you would like to view

Go here to print QR codes or make changes to your program

This is the program in which you are working

View by Class, Team, or Grade

Use the dropdown to select a class

Manually add miles for a class here or for an individual here

Click the purple bar to see a student's mileage

Click for FAQ's or to chat

Click here to order students by mileage

Sort by first or last name

Click on the student name to edit, delete, or move the student

View and track their awards

Print Certificates, Award Sheets, and Class Sheets

EZtally®

2022-2023 Program ~

Class Sheet   Stats   Edit My School

Sample Class

Select by: Class | Team | Grade

Sample Class

Total Distance
54.75

Add Miles

Email Teacher

Student Name	Laps	Distance
Sally Demonstration	56	14.00
Irwin Example	23	5.75
Eshe Illustration	16	4.00
Tamako Pilot	42	10.50
Zavier Proof	0	0.00
Diego Sample	49	12.25
Fedor Test	33	8.25

Awards | Participation | Print